# SUNSHINE COAST

# Privacy Policy and Terms and Conditions of Use of this Website

This Privacy Policy applies to the services offered by Sunshine Coast Open House (SCOH) through the www.sunshinecoastopenhouse.com.au website, and to the collection and handling of personal information by SCOH generally. Please read this Privacy Policy carefully before using the SCOH website. Use of the website is conditional on agreeing to be bound by this Privacy Policy.

# Your personal information is important to us

SCOH recognises the importance of your privacy and that you have an interest in controlling how your personal information is collected and used. While SCOH may not be bound by the Privacy Act 1988 (Cth), this Privacy Policy is intended to be consistent with the National Privacy Principles set out in the Act.

# Collecting information about you

SCOH only collects the personal information you tell us about yourself (e.g. by registering for our mailing list or as a volunteer, when we ask for information such as your email address, name and phone number; when you enter a competition we run; or when you register a building) and information about how you use our website. If you contact us, we may keep a record of that contact. SCOH may also use cookies to make your use of our website as convenient as possible. If you do not wish to receive any cookies you may set your browser to refuse cookies. This may mean you may not be able to use some of SCOH's online services.

# Using and disclosing your personal information

SCOH uses or discloses information as required or permitted by law or if we believe it necessary to provide you with a service you have requested. We may also do so to implement our terms of service, protect the rights, property or personal safety of another website user, any member of the public or SCOH, or if our assets and operations are transferred to another party as a going concern. We may also send you (including by email) information and event updates, which you have requested. Therefore, we may sometimes share your personal information with a service partner, subject to confidentiality provisions, but will not otherwise disclose it to other companies without your consent.

# When we communicate with you

We may contact you via email or another address which you provide to us in order to provide you with updated information about our website, contact you in relation to events or provide you with other information about our services. If you do not wish to receive information about SCOH, you may remove your name from the SCOH list by emailing us at info@ sunshinecoastopenhouse.com.au.

# The information we keep about you

If at any time you want to know exactly what personal information we hold about you, you can seek access to your record by contacting us at info@sunshinecoastopenhouse.com.au. If your personal information is inaccurate, you can email us, and we will amend it. If you wish to have your personal information deleted, we will take all reasonable and legal steps to delete it.

# Storage and security of your personal information

SCOH will endevour to take all reasonable steps to keep any information which we hold about you secure, and to keep this information accurate and up to date. SCOH will not be held responsible for events arising from unauthorised access to your personal information. SCOH may use national or overseas facilities to process or back up its information and as a result, may transfer your personal information to our national or overseas facilities for storage. Please notify us immediately if there is any unauthorised use of your account by any other internet user or any other breach of security.

# Future changes

SCOH reserves the right to review this Privacy Policy at any time and notify you by posting an updated version on the SCOH website. The amended Privacy Policy will apply between us whether or not we have given you specific notice of any change.



# Terms and Conditions of Use of this Website

#### Legal Notice

If you use the SCOH website (site) you agree to be bound by and abide by the following terms and conditions:

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The material on this Site (Material) has been compiled for general information purposes only and you should not act or fail to act on the basis of it. We do not guarantee the accuracy, completeness, reliability or timeliness of the Material and are not obliged to update it or correct any inaccuracy which may become known to us.

#### Access

SCOH will not be liable if the Site is unavailable for any reason. We may suspend or disconnect your access to the Site during technical failure, for maintenance, if you fail to comply with these terms and conditions or if you do anything which we think may jeopardise the Site.

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# **Professional Advice**

The Material does not include or purport to include any legal, financial, accounting, securities, investment or other professional advice and may not take into account your particular circumstances. You should seek independent advice from a qualified professional before acting on any Material or material on websites accessed via this Site.

#### **Entire Agreement**

These terms and conditions constitute the entire agreement between us, and supersede all prior or inconsistent statements or representations, whether made verbally or in writing.

#### **Governing Law**

These terms and conditions are governed by the laws of Queensland, Australia, and in the event that we have a legal dispute, Queensland courts will have nonexclusive jurisdiction.